

EMT/PARAMEDIC REFRESHERS

Please print and follow instructions.

PART 1: Go to: www.jblearning.com

- Click on “My Account” and create an account if you do not already have one or Log In if you do.
- Click on “Recert” then “Add Certificate” or “Add Certification” and enter your credentials.
- You will need to select “Generic Model for NREMT **EMT** NCCP 2016” (for EMT) or “Generic Model for NREMT **NRP** NCCP 2016” (for Paramedic) for Mississippi refresher.
- On the recertification start dates and end dates, 3-31-2021 and 3-31-2023 if you recent at the end of this month.
- Date of completion of assigned sections is: Given for the assigned modules.
- **THIS IS A MUST!** Enter this as the Company ID: **42044**
(Health Education, Research, and Training) is the name of the Company.
- Click “Save Certification”
- Go back to Profile.
 - Click the edit box to the far right of the Listed certification (small box with pencil)
 - Scroll to the bottom and make sure the box is checked:
 - “Allow employer to apply hours on my behalf”
 - Click “Update Certification”

Once you have set this up, I will be able to see and assign your courses for the refresher and see your progress. **ONLY DO THOSE ASSIGNED TO YOU!**

Once these are completed, Please text me and let me know so I can download certificates and apply each CEU to satisfy NAEMT refresher requirements and issue the Refresher Certificate. I will Email you the Certificate.

Part 2: Adding and Accessing the Courses

- Log in to Jones & Bartlett Learning account (www.jblearning.com)
- Click “Recert” on the top navigation bar.
- Make sure “No organization” drop down tab is changed to “Health Education Advancement Training”
- Click on “Schedule/Add Course”
- Filter (Not Yet Completed)
- For **EACH** assigned module you will have to do this:
 - Click on “View”
 - New window will open
 - Click “Add to cart” and a new window opens
 - Leave window open and go back to the Recert Dashboard
 - Repeat process until all modules are added to your cart
 - Once the last module is added to your cart, click “Check Out”
 - It may require you to log in to Jblearning again.
 - Select ALL courses
 - Click on “Add to my Account”
- Go back to JB Learning Dashboard
 - Under “Products,” you will see all the modules.
 - To complete each module, click on the module name.
 - Click “Launch” to enter each course.
- **THERE ARE THREE (3) things to do for EACH module!**
 - Launch and go through the content.
 - Launch and take the quiz.
 - Launch and take the CAPCE survey.
 - THESE HAVE TO BE COMPLETE FOR CREDIT!
- **There is a list of required courses below to complete. Please make sure the course you complete is on the list for your certification. (EMT or Paramedic)**

YOU SHOULD NOT HAVE TO PAY FOR ANY OF THESE MODULES WHEN ADDING TO YOUR CART BECAUSE YOU HAVE PURCHASED AN ANNUAL SUBSCRIPTION. IF IT DOES, MOVE ON TO THE NEXT ON AND LET ME KNOW ASAP AND WE WILL ADDRESS IT.

I have listed the required modules, sections, and CEU hours required for the EMT (20 hours) and Paramedic (30 hours). Once you complete the required for the blocks, you have access to all of the remaining content to use for continuing education hours. I would suggest NOT doing those until after you recertify and Starting AFTER March 31st so you can use those CEU’s on your next Recert period.

Text me if you have any questions! 662-417-3773